



Terms of Reference

Position: Senior Policy Advisor (International position)
Responsible: Executive Director

Job Summary

Senior Policy Advisor (SPA) will provide International Anti-Corruption expertise to MEC and within the Technical Secretariat on the daily basis. The Advisor will act as lead liaison with Donors and International Stakeholders, keeping them well informed about MEC programs and activities, collecting knowledge about donors plans and intentions. The Advisor will also lead on capacity development in relation to Anti-Corruption expertise for MEC staff.

Duties and Responsibilities

The Policy Advisor of the International Joint Anti-Corruption Monitoring and Evaluation Committee (MEC) will be under the overall guidance of the MEC and the direct management of the Executive Director (ED). The Senior Policy Advisor will be expected to perform the following tasks, subject to operating procedures to be decided by MEC:

1. The SPA will have substantive and editorial control over all Vulnerability to Corruption Assessments (VCAs) products, including incorporating references to international laws and best practices.
2. The SPA will provide hands-on support to the technical team, projects and M&E.
3. The SPA will represent MEC to Embassy officials, Donors and International stakeholders.
4. The SPA will be responsible for providing the authoritative overview of the status of Anti-Corruption in the country and especially all international aspects of this.
5. The SPA will lead on capacity development in relation to Anti-Corruption expertise for MEC staff.
6. The SPA will perform any other relevant tasks assigned by the Executive Director and the Committee.

Summary of key functions:

- Provide the policy advice, recommend and design appropriate strategy for collection and dissemination of information on anti-corruption policies and activities.
- Advise leadership in building alliances and networks, and strengthening of civil society organizations at regional and national levels for enhanced advocacy efforts and greater participation in policy advocacy through MEC



کمیته مستقل مشترک نظارت و ارزیابی مبارزه علیه فساد اداری
د اداری فساد پر وړاندې د مبارزې خپلواکه گډه کمیټه
Independent Joint Anti-corruption Monitoring and Evaluation Committee

- Analyze the anti-corruption scenarios in the country and come up with priorities to be addressed through the MEC
- Analyze the political, social, and economic developments as they relate to anti-corruption
- Analyze the legal frameworks on anti-corruption in Afghanistan
- Analyze the role and performance of various stakeholders in Afghanistan
- Study and propose feasible approaches to anti-corruption in specific sectors of Afghanistan.
- Coordinate and collect information on anti-corruption policies and activities through the three technical pillars of the Technical Secretariat
- Lead research/mapping of the key anti-corruption actors and their strategies to engage with them through MEC
- Advise MEC through Executive Director in coalition building and strategic partnership development and harmonizing anti-corruption movement in Afghanistan
- Provide regular updates to the Executive Director on the progress and achievements in the activities of the Technical Secretariat;
- Ensure close coordination with Government counterparts, international community, civil society and other stakeholders;
- Take part in relevant coordination forums and meetings related to the mandate of the MEC secretariat
- Analyze research material and prepare input to white papers/position papers and policy briefs used in discussing policy change and modification of legislation for MEC
- Identify and profile stories with learning impact
- Based on MEC recommendations, develop and implement lobbying strategies for tactfully engaging government to act against corruption

Qualifications:

- University degree on law, political science and or similar field.
- At least 10 years of experience in governance, rule of law or similar in development environments.
- Highly desirable that a significant proportion of this experience be related to Anti-Corruption.
- Native English Speaker
- Experience of working in Afghanistan is an advantage.
- Experience in advocacy or policy at the senior level and good presentation skills.

Verified By:

Name:

Designation: Executive Director, MEC Secretariat

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آدرس:

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