

Title	Dari & English Language Teacher
Organization	Independent Joint Anti-Corruption Monitoring and Evaluation Committee (MEC)
Duty Station	Kabul
Duration	One Year
No. of Jobs	1
Nationality	Afghan
Sex	any
Salary Range	Negotiable (daily wage)
Announcing Date	24-Feb-2018
Closing Date	02-Mar-2018
Shift	One hour teaching class from 12:30pm – 01:30pm from Saturday – Wednesday
Experience	The Candidate should have a university degree in Persian literature or English Literature

General Overview of MEC

In 2010, the Government of the Islamic Republic Afghanistan (GIROA) invited the international community to form the Independent Joint Anti-Corruption Monitoring and Evaluation Committee (MEC), to provide anti-corruption policy advice, and monitor and evaluate progress against specific anti-corruption benchmarks. The MEC was established jointly by the GIROA and the international community, following the London and Kabul Conferences in January and July 2010, respectively, and by Presidential Decree 61, 2010.

The MEC is an independent agency, and is not subject to direction from either the Afghan government or from the international community. Following the London Conference, the Government of the Islamic Republic of Afghanistan invited the international community to form a joint Afghan-International monitoring and evaluation committee. On September 18, 2016, the Afghan president issued Presidential Decree No. 115. This changed the legal status, duties, scope of activities and authorities of the Independent Joint Anti-Corruption Monitoring and Evaluation Committee which abrogates all previous Presidential Decrees. The MEC focuses on:

- Developing anti-corruption recommendations;
- Monitoring and evaluating the anti-corruption efforts of the Afghan government and the international community; and
- Reporting on a regular basis to the President, Parliament, and people of Afghanistan, as well as to the international community about the state of the fight against corruption.

Job Summary

The main responsibility of the teacher is to help MEC support staff (Drivers, Guards, Cleaners & etc.) to learn English Languages as priority and Dari language for those who requires. It is expected that the students should be able to speak and understand basic day to day communication in English Language within first three months. Duties will range from the planning of course work, planning of classes and the marking of work handed in. On top of this, he will also have to arrange any extracurricular activities and set targets for his / her students.

Duties and Responsibilities

- Organizing and delivering classroom lectures to students for one hour from 12:30 to 13:30 Saturdays - Wednesdays.
- Preparing classroom and coursework materials, homework assignments, and handouts for both his Dari and English Lectures.

- Recording and maintain accurate student's progress and grades report.
- Classroom management.
- Developing Persian and English curriculum, lessons shall including speaking, reading, understanding & writing sessions of both languages.
- Maintaining discipline in the classroom.

Qualifications:

- A university degree in Persian literature or English literature.
- At least two years of experience teaching Dari and English languages.
- Communication Skills: able to speak clearly to students.
- Patience: The students you work with will have different backgrounds and abilities. Patience will help teacher deal with students who act out or have trouble following the material.
- Instruction Skills: ability to explain new ideas and unfamiliar concepts with example and in a clear and concise way so that students can understand. The lecturer must use techniques to keep the students' attention.

How to Apply

Candidates can apply for the position by sending their cover letter and CV in one PDF or Microsoft Word document, named in the following way: "LAST_NAME_first_name.pdf" or "LAST_NAME_first_name.doc." Supplementary documents - degrees, certificates, etc. - should not be sent at this time. The single PDF or Word file should be emailed to jobs@mec.af with the subject line "English & Dari Languages Teacher" by 02 Mar, 2018.